

**Worksheet for Rental**

YEAR \_\_\_\_\_

Name: \_\_\_\_\_

Operating As: \_\_\_\_\_

Address of Rental Unit \_\_\_\_\_ No. of Units \_\_\_\_\_

**Rental Income** \$ \_\_\_\_\_

**Expenses**

Advertising \$ \_\_\_\_\_

Insurance \$ \_\_\_\_\_

Interest \$ \_\_\_\_\_

Maintenance & Repairs \$ \_\_\_\_\_

Management and admin fees \$ \_\_\_\_\_

Office Expenses \$ \_\_\_\_\_

Legal & Accounting \$ \_\_\_\_\_

Property taxes \$ \_\_\_\_\_

Salaries & Benefits \$ \_\_\_\_\_

Travel \$ \_\_\_\_\_

Telephone & Utilities \$ \_\_\_\_\_

Other: Please Specify:

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

Equipment Purchases >\$500. \$ \_\_\_\_\_  
(Please provide documentation)

**Other Information**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please note Revenue Canada does not accept as official receipts the following:  
**Debit Card or Charge card receipts**